

Church Creative Mission and Ministry Grant Application Guidelines

Purpose of Grants

Church Creative Mission and Ministry grants are available to congregations in covenant with the Christian Church (Disciples of Christ) in Arizona. Grants help support Arizona congregations in reaching out to others through creative mission and ministry. These resources are dedicated for new transformational processes and ventures that engage the congregation in their surrounding communities to address poverty and/or systemic injustice. Church Creative Mission and Ministry grant awards typically do not exceed \$2,500 in a one-year period and are often seed funds for new projects. Congregations can submit for subsequent or greater support to be considered and evaluated by the grant committee.

Applicants

Eligibility for Church Creative Mission and Ministry grants are limited to congregations in covenant with the Christian Church (Disciples of Christ) in Arizona.

Requirements

The application package must include:

- Completed Grant Application form.
- A detailed description of the proposed program/activity including: a statement about the aims and purposes of the project; a rationale for the project; the target audience/constituency; and statistical or authoritative evidence indicating how the program/activity matches with the stated purposes of the Church Creative Mission and Ministry grant.
- A detailed program budget showing income and expenses projected for the project, including other identified sources of funding.
- A summary of how the outcomes will be assessed and measured.
- A list of staff and other principals who will be involved.
- A process (financial internal controls) for handling the award.

Conditions

Grants offered are subject to your agreement to:

- Provide written acknowledgement of receipt of payment/s of grant funds.
- Use the grant funds only as specified in the approved grant proposal.
- Refrain from use of the funds for any purposes prohibited by law.
- Maintain records to show and account for the uses of grant funds.
- Comply with reasonable requests for information about program activities.
- Allow the Christian Church in Arizona access to records to verify grant expenditures.
- Repay any portion of the funds not used for the specified purposes.
- Cooperate with any efforts of the Christian Church in Arizona to publicize the grant award.
- Provide a written summary and photos (with consent and release) showing community impact of the project six months after receipt of the grant.
- Meet additional terms and conditions specified in any addendum as part of award acceptance.

The application package must be limited to three pages or less. Only requests that fulfill the application requirements will be considered. See the Grant Application or <http://azdisciples.org/church-cmf-grant/> for deadlines and award schedules.

Church Creative Mission and Ministry Grant Application

Applicant Information

Ministry Name: _____

Church: _____

Address: _____
City State ZIP

Phone: _____ Email: _____

Ministry Leader/Applicant Name: _____

Proposal Information

Please give a 2-3 sentence summary of your request:

Amount Requested: \$ _____ Total Project Cost: \$ _____

Beginning and Ending Dates of Project: _____

Required Attachments:

- A detailed description of the proposed program/activity, including a statement about the aims and purposes of the project; a rationale for the project; the target audience/constituency; and statistical or authoritative evidence indicating how the program/activity matches with the stated purposes of the Church Creative Mission and Ministry grant.
- A detailed program budget showing income and expenses projected for the project, including other identified sources of funding.
- A summary of how the outcomes will be assessed and measured.
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I _____, the Senior/Lead Minister, have read and agree to the Grant Application Guidelines.

Senior/Lead Minister Signature _____

Grant applications must be received in the Regional Office by 4:00 p.m. on the due date. Due dates for each round of grant can be found at <http://azdisciples.org/church-cmf-grant/>. Grantees will be notified of awards and funding schedules within one month of the grant application deadline. Please send to: Christian Church in Arizona, 917 E. Sheridan Street, Phoenix, AZ 85006 or email to region@azdisciples.org